

To: Shirley Coleman, Bond Department

H & H INSURANCE SERVICES, INC.
3160 Campus Drive Norcross, Georgia 30071
Telephone - (770) 409-0014/Facsimile - (770) 368-0404

REQUEST FOR BOND: Performance & Payment Bond Bid Bond

Contractor Name & Address: _____

Owner's Name & Address : _____

Project Description: _____

Date of Bid: _____ Time of Bid: _____ Date of Contract: _____

Estimated Bid Amount: \$ _____ Final Contract Amount: \$ _____

Liquidated Damages: \$ _____ Completion Time: _____ Days

Bonds Required: (5%) (10%) (20%) Invitation No. _____

Amount (%) and Type of Work to be Subbed: _____

Estimated Current Backlog (Including Outstanding Bids): \$ _____

Date Bond is Needed: _____ (If URGENT, Please Confirm Via Telephone)

Special Bond Form: _____ (Yes) (No) ; If "Yes", Attach Bond Form & No. of Copies Requested

BID RESULTS

1). _____ \$ _____

2). _____ \$ _____

3). _____ \$ _____

If not stated above, please state your bid: \$ _____